

Marine Biological Laboratory

Telecommunications Policy

Initiated by: Director, Information Systems Division
Approved by: MBL Computer Advisory Committee, MBL Director/CEO
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Distribution: MBL Community

1.0 Policy Statement:

The MBL offers one phone and one single line phone outlet, and data network access in scientific laboratories and office space. Requests for reconfiguration of drops and/or telephone connections will be charged back to the requesting cost centers, grants and/or contracts. Current charge rates can be obtained in the ISD office.

2.0 Procedures:

Computers, network cards for computers and additional special function phones are the responsibility of the individual occupying the space.

- 2.1 Requests for additional, non-standard phones or network connections should be supported by the requestor.
- 2.2 No devices can be connected to the MBLnet without consultation with and approval of the ISD Network Manager.

3.0 Policy Updates:

Policy clarification and updates are available from the Information Systems Division.